

IAMFA Benchmarking Practices & Learning Workshop

VENUE: The Hoxton, Florence

DRAFT

Monday, September 14, 2026

Breakfast included at hotel

9:15 AM	Get your own coffee from hotel bar and settle in
9:30 AM	Welcome & General Information - Alan Dirican, IAMFA Treasurer & Chief of Facilities Management NGA - Robert Lambe, Facility Issues
9:40 AM	Introductions & Background: All Attendee Introductions (1-2 minutes each – refer to pre meeting materials)
10:00 AM	Highlights of 2026 Benchmarking Program: Robert Lambe, Facility Issues Q&A on pre-meeting materials and discussion of 2026 trends & results to date.
10:30 AM	Short Break & Group Photo
11:00 AM	Small Group Discussions: All Topics to be selected by participants from options in pre-meeting survey. - Topic 1 TBD - Topic 2 TBD
12:00 PM	Brief recap of Break-out Sessions
12:30 PM	Box Lunch & Networking
1:00 PM	Using Your Benchmarking Results: Robert Lambe, Facility Issues New charts and guidelines for interpreting the results to draft action plans and support decisions, & group Q&A/discussion.
1:30 PM	Project Descriptions as a Path to Funding; Observations from the Funders' Viewpoint: Sarah Sutton, Environment & Culture Partners Description to follow.
2:00 PM	Creating a Benchmarking Communications Plan: Robert Lambe, Facility Issues. Suggestions for creating an executive briefing and other communications on the benchmarking results, & group Q&A/discussion.
2:30 PM	Short Break
2:40 PM	Project Panel: Project Managers TBD General discussion on how to work better on projects - Our chance to ask questions about how to be better prepared - Their chance to tell us what they wish we did better
3:50 PM	Wrap-up
4:00 PM	Adjourn

5:00 PM – Opening Reception for 2026 IAMFA Conference

Tuesday, September 22, 2026, 12:00 pm EDT/9:00 am PDT: Annual Town Hall Discussion

Open discussion of topics of interest & questions submitted by participants.

Zoom Meeting ID: 882 5126 0602 - Passcode: 625776



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